

# Bownham Park Rodborough Residents' Association Limited

## **Minutes of 39<sup>th</sup> Annual General Meeting held at the Bear of Rodborough on Tuesday 16<sup>th</sup> June 2014, commencing at 8pm**

Mr. Hopkins was in the chair and opened the meeting by welcoming Members representing 27 households. The Secretary confirmed that there was a quorum for the meeting.

### **1. Apologies for Absence**

Apologies for absence had been received from 2 Members and 11 proxies been given.

### **2. Minutes of the 38<sup>th</sup> Annual General Meeting held on 27<sup>th</sup> June 2013**

The Chairman stated that the minutes from the previous AGM had been circulated together with the Annual Report and Financial Statements for the year ending 31<sup>st</sup> March 2014. On the proposition and seconding of Mrs Kelsey and Mrs Hanks respectively the minutes were unanimously accepted and signed by the Chairman.

### **3. Matters arising from the previous Annual General Meeting**

All matters arising had been dealt with during the year.

### **4. Secretary's Report**

The Secretary stated that his report had been circulated with the notice of the AGM prior to the meeting. The only comment was regarding development of Bownham Park School which was ongoing. There were no comments from the meeting and his report was accepted with thanks.

### **5. Treasurer's Report**

The Treasurer commented that the main costs last year, other than general running costs, were for replacement of part of our surface water drains.

Our account with Santander Bank was now closed. This took over 1 year to effect. The funds had been transferred to our deposit account.

There were still 7 Maintenance Fee subscriptions outstanding but this was a little better than the previous year. These residents would be contacted shortly.

On the proposal of Mr. Law and seconding by Mr. Elliott the accounts were approved.

### **6. Annual Maintenance Fee**

As the Treasurer had commented, we had incurred a cost of over £3,000 for the relaying of the storm drain outside number 28. As we had originally thought that Severn Trent would be responsible for the surface drains, we had not budgeted for such repairs in our long term budget. This meant that we had a shortfall in our budget for the past year but as we had built in a contingency figure for such an event then at the moment our long term budget was just on target. The Chairman believed that further expenditure would be required on our surface drains in the future. Also our soak-aways for the surface water drains are now over 40 years old and could be slowly silting up and we had to consider their replacement or renovation at some future date. He explained that it had been intended to keep the Fee at £200 for 2 more years and then an increase to £220 for a further 5 years.

The Chairman therefore suggested 3 options for the Maintenance Fee for 2015-16.

- a. Leave the fee as for the current year at £200 as originally planned
- b. Increase the fee by £10 to £210
- c. Increase the fee by £ 20 to £220 which would bring forward the planned increase.

The Councils' suggestion was option c. in order to achieve the goal of sufficient funds for road maintenance at a future date probably resurfacing in sections around the Park as necessary.

On the proposal by Richard Smith and seconding by Mr. Pegg, the unanimous approval was given that option c. be adopted and that the planned increase to £220 should be brought forward to next year.

**7. Appointment of Auditor for 2013/14**

On the proposition by Mr. Pegg and seconding by Mr. Clements, Messrs Kingscott-Dix were re-appointed as Auditors for the ensuing year.

**8. Election of Council for 2014/15**

The Secretary stated that he had received nominations as follows:

Secretary – Mr. Clements (59)

Treasurer – Mr. Pegg (36)

Council Members – Mr. Hopkins (85), Mr Eyles (23), Mr. Richards (83), Mr. Smith (1) and Mr. Kilmister (46) and a new member Mrs. Stevens (51)

On the proposal by Mr. Law and seconding by Mr. Blackwell, the nominations were approved unanimously.

**9. Neighbourhood Watch**

In the absence of Mr. Lloyd the Secretary reported that last year had been very quiet with little or no incidents reported to have occurred on the Park.

Mr. Lloyd was stepping down as Neighbourhood Watch Co-ordinator after many years in the post and the meeting wished to record their thanks for all his time and efforts on our behalf.

Mrs. Kath Breckon (81) will be taking over the position of Neighbourhood Watch Co-ordinator.

The Chairman wished to thank Mr. Lloyd for his work as Neighbourhood Watch Co-ordinator and that this was very much appreciated. A letter of appreciation had been sent on behalf of all the residents to Mr. Lloyd.

**10. Any other Business**

There was nothing under this heading although Mrs. Bennett stated that there was still a number of residents in particular, who were not observing our advisory speed limit around the Park

The meeting closed at 8.45 with thanks to all that attended